

The Orders and Quotes page is where you will find your entire order and quote history even if you've never placed an online order.

To get started, sign in to your account, and select "Orders and Quotes" from the My Account drop-down menu.

1 Use the overview

From the Orders and Quotes page, an overview of your order and quote history displays. For your convenience, your orders and quotes are listed in chronological order beginning with your most recent order/quote.

Home > My Account > Orders and Quotes

Orders and Quotes

[Search Orders and Quotes +](#)

163 Orders and Quotes

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Order/Quote #	Web Order #	Date	PO #	Status	Total
+ 9970347	9999999999999999	2/17/2016	9999999999	Completed	\$65.15
+ 9962330	9999999999999999	2/16/2016	9999999999	Completed	\$317.78
+ 9962794	9999999999999999	2/15/2016	9999999999	Open	\$968.94
+ 9967400	9999999999999999	2/11/2016	Michael-021138	Completed	\$592.50
+ 9961380	9999999999999999	2/8/2016	9999999999	Open	\$250.80
+ 9964382	9999999999999999	2/5/2016	9999999999	Completed	\$15.79
+ 9962012	9999999999999999	2/3/2016	9999999999	Completed	\$125.46
+ 9962348	9999999999999999	2/3/2016	000011-Reggie	Open	\$16,048.74
+ 9961444	9999999999999999	2/1/2016	9999999999	Completed	\$69.88

2 Use the search and sort tool

If you have a long list of orders and quotes, sort through it quickly with this tool. Click the blue "Search Orders and Quotes" button. Then, enter your search criteria, and click the red "Search" button.

Search Orders and Quotes -

Ship To Address: PO #: Order Total: Select 0

Status: Order #: Date Range: Start Date End Date

Part #:

3 Click the plus sign for a summary

For order information at a glance, click the order's corresponding plus sign. The items and quantities ordered, ship date, and tracking number, if applicable, display.

+ 9962794	9999999999999999	2/15/2016	9999999999	Open
- 9967400	9999999999999999	2/11/2016	Michael-021138	Comple

Custom Information

Ship To: 9999999999999999

Shipping Information

Tracking Number(s): 152996-1998

Items Ordered	QTY Ordered	Item Shipping Status	Ship Date
152996-1998	2500	2500 Shipped	2/11/2016

4 Click the order number for full order details

To see all order details, click either “Order/Quote #” or “Web Order #” to go to the Order Details page. You can also reorder products from the Order Details page. Click an item’s corresponding “Reorder” button to add it to your cart, or click “Reorder All” to add all items to your cart.

	Order/Quote #	Web Order #	Date	PO #	Status
+	9970347	W000005412	2/17/2016	*****	Completed
+	9967130	W000005402	2/16/2016	*****	Completed
+	9962994	W000005403	2/15/2016	*****	Open
+	9967400		2/11/2016	Michael 021134	Completed


Home > My Account > Orders and Quotes > Order Details

Order Details

[RETURN TO ORDERS AND QUOTES](#)

Web Order #	Billing Information	Shipping Information
Order #	9967130	9967130
Order Date	2/11/2016	2/11/2016
PO #	*****	*****
Terms	N30	
Status	Completed	

Ship Date	Carrier	Service	Tracking #
2/11/2016	UPS	UPS Ground Collect	9505555555555555



AM 965SN/30AG/05CU WS820 88-3-M19 500gr JR

Hisco #: 152996-1998 / MFG #: 152996

\$0.13 GR QTY: 2500 \$325.00

Current Expected Ship Date: 2/12/2016

Original Expected Ship Date: 2/12/2016

Reorder

5 Review your shipments

If you click an order number that has multiple shipments, the total number of shipments displays underneath the “Search Orders and Quotes” button. Click the plus sign for a shipment summary. Click the order number for full shipment details.

	Order/Quote #	Web Order #	Date	PO #	Status
+	9970347	W000005412	2/17/2016	*****	Completed
+	9967130	W000005402	2/16/2016	*****	Completed
+	9962994	W000005403	2/15/2016	*****	Open
+	9967400		2/11/2016	Michael 021134	Completed

Orders and Quotes

[Search Orders and Quotes](#) +

Order 9967130 has 2 shipments

Order/Quote #	Web Order #	Date	PO #	Status	Total	
+	9967130-00	W000005402	2/16/2016	*****	Completed	\$229.78
+	9967130-01	W000005402	2/16/2016	*****	Completed	\$88.00

Showing 1 to 2 of 2 entries